# Louisiana Fire and Emergency Training Commission Meeting

## Meeting Minutes July 30, 2019

### Commission Members Present:

Chad Major Professional Firefighters Association of Louisiana

Ken Himel Louisiana Fire Chief’s Association

Michael Donahue Chancellor’s Designee from LSU

Martin Latino Louisiana Fire Chief’s Association

Louis Romero Professional Firefighters Association of Louisiana

Dan Wallace Proxy for State Fire Marshal’s Office/Butch Browning

**Commission Members Absent:**

Karen St. Germain Governor’s Appointee

Charlie Metcalf Louisiana State Firemen’s Association

Butch Browning State Fire Marshal

Brian Lindberg Louisiana State Firemen’s Association

**In Attendance:**

Loree Ramezan FETI

Christine Earnheart FETI

Carey King FETI

Eddie Pyle FETI

Ken Fowler FETI

T.K. Devall FETI

David New FETI

Brian Boudreaux Bayou Cane FD

Dustin Kleinpeter FETI

**QUORUM PRESENT**

The Louisiana Fire and Emergency Training Commission was called to order by Mr. Chad Major. Invocation was performed. Pledge was performed as well. Mr. Major called the roll and announced that a quorum was present. The meeting began.

Mr. Major entertained a motion to adopt the minutes from the meeting held in June 2019. Motion was made by Mr. Donahue to adopt the minutes and Mr. Himel seconded the motion.

No discussion was made. No opposition was noted.

**MOTION PASSED.**

**Chief’s Report**

Mr. Fowler presented the report. He wished to introduce a few of the new people that had been hired recently. Mr. David New was now their Region One instructor. Mr. Dustin Kleinpeter now held the Academy Chief position.

Mr. Fowler stated that last month he finished up his visits in Region 2 and was almost done in Region 4. Because of the recent hurricane, many of the meetings, however, had been cancelled.

He updated the board on the fire truck donations from the city of Bastrop. The paperwork was in the final stages. It had been voted on by the city council and it had all been approved. He reviewed the plans for the donations once they were received.

A final date of October 19 for the extrication class in Winnsboro had been set. They had 6 fire engines and the class would be responding with an apparatus and a POB. The sheriff’s office was cooking for everyone and there was no cost on the class. It would be vendor supported. Currently, there were 65-70 individuals committed to attend.

The recruit academy was currently in the driver ops portion this week and their graduation was next week on August 9. They were still working on the core curriculum and the core for the Rapid Intervention Crew class. They were hoping to be able to offer this class by the beginning of the year with IFSAC certification.

There were additional parish meetings rescheduled in Region 4. He was hoping to make all of those and then move over to Region 3. They were supporting the LSFA with the hot drill classes. Mr. TK Devall gave a brief overview of the schedule and information for these classes. Some discussion ensued regarding communication about the hot classes and their availability.

Mr. Major asked if there were any other questions regarding the chief’s report. None were voiced.

This concluded the presentation of the chief’s report.

**Certification Report**

Mrs. Earnheart presented the report. They had finished out their fiscal year at the end of June with a little over 10,271 exams. It had been a busy year. In previous years, they had been in the 6-7,000 range, so there had definitely been an improvement.

They had officially had their last CAC meeting last week. There had not been many changes, but there were a few updates to share. The new hazmat standard was 1072 and so they officially had transferred hazmat awareness and hazmat operations to 1072. They had started June 10 so 472 was no longer issued for that. Tech and Incident Commander should be swapped over by the end of the year.

Another change they had made was that any apparatus could be used for a pumper or an aerial practical skill evaluation. In the past, the skills test would have been conducted on your own apparatus, but the committee had voted to do away with that.

She did state that they were in the middle of Pro Board reaccreditation. IFSAC would be taking place next year. She was also working on changing a few of their processes in accommodating their customers. Some of the processes included signing off on skills being performed away from the academy, etc. They would be getting out the information on the new processes in August and the hope was to implement them at the beginning of 2020. The goal was to satisfy accreditation with the process they were using, but also still allow people some freedom as well.

Their next committee meeting would be in September in conjunction with the leadership conference.

Mr. Major asked if there were any other questions regarding the certification report. None were voiced.

This concluded the presentation of the certification report.

**Financial Report**

Mrs. Ramezan presented the financial report. She stated that explanation for the ledgers was located in the board packet. She directed their attention to the final ledger. They had successfully closed the books and had ended up using about $170,000 of their plant fund to take care of infrastructure issues and also including the grant match for the AFG grant. The plant fund balance was $554,685. Their year did end in the black.

Mr. Major asked if there were any other questions regarding the financial report. None were voiced.

**Chairman’s Report**

Mr. Major presented his report. At this time, other than promoting the Company Officer Leadership training conference, he did not have any other updates. He asked if there were any other questions. None were voiced.

This concluded the presentation of the chairman’s report.

**Old Business**

Mr. Major asked if there was any old business to present. No old business was addressed.

**New Business**

Mr. Major asked if there was any new business to present. No new business was addressed.

The next meeting was scheduled for August 28, 2019 at 10 am at FETI.

Motion to adjourn was entertained by Mr. Major. Motion was made by Mr. Himel to adjourn the meeting and Mr. Romero seconded the motion. No objections were voiced.

Meeting was adjourned.

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Approved by: Chad Major Date: